

# Republic of the Philippines BATANGAS STATE UNIVERSITY

**The National Engineering University** 

#### **Pablo Borbon Campus**

**Rizal Avenue Ext., Batangas City, Batangas, Philippines 4200** Tel Nos.: (+63 43) 406 8800) (+ 63 43) 779-8400 loc. 1804/1805

E-mail Address: hrmo.pb@g.batstate-u.edu.ph | Website Address: http://www.batstate-u.edu.ph

#### **Human Resource Management Office**

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following position:

Position	Dept./ College	Qualifications:
(2) Part-time Faculty	CABEIHM BatstateU San Juan	Education: Bachelor of Science in Business Administration major in Marketing Management; Master graduate or with units in relevant field Experience: With at least 1 year of related experience Competencies: Can teach business and other related courses Eligibility: None required

\*Minimum salary rate is P 198.85/ hour (subject to change per evaluation results of submitted credentials/ documents)

Qualified applicants should signify their interest in writing. Attach the following documents to the Application Letter addressed to Chancellor, Dr. EXPEDITO V. ACORDA, thru Asst. Prof. SHIRLYNE M. GUHIT, Head, HRMO Pablo Borbon:

- **1.** Fully **accomplished Personal Data Sheet (PDS)** and **Work Experience Sheet** with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
- 2. Updated Resume;
- **3. Performance rating** in the last rating period (if applicable);
- 4. Photocopy of certificates of Eligibility/Rating/License
- 5. Photocopy of certificates of Employment & Trainings attended; and
- **6.** Photocopy of **Transcript of Records**.

## Submission of application documents may be thru any of the following:

- HRMO Pablo Borbon located at Higher Education Building 1, Mezzanine Floor BatstateU Pablo Borbon Campus.
- https://emc2.batstate-u.edu.ph/hr//publcs/job\_view/2437 then click the

e APPLY NOW button.

• recruitment.pb@g.batstate-u.edu.ph

Submission of application is from September 19-28,2024.

### NOTE: INCOMPLETE DOCUMENTS SHALL NOT BE PROCESSED; FOR STRICT COMPLIANCE

The above position is for immediate hiring. Terms and conditions of employment will be discussed during interview. For additional information you may also call (043) 779-8400 loc. 1804/1805.