



Republic of the Philippines
BATANGAS STATE UNIVERSITY
The National Engineering University
ARASOF-Nasugbu Campus

R. Martinez St., Brgy. Bucana, Nasugbu, Batangas, Philippines 4231

Tel Nos.: +63 43 416 0350 local 402 | +63 919 079 0673

E-mail Address: hrmo.nasugbu@g.batstate-u.edu.ph | Website Address: <http://www.batstate-u.edu.ph>

Human Resource Management Office

Batangas State University is seeking applications from competent candidates, regardless of sex, sexual orientation and gender identity, civil status, disability, religion, ethnicity, or political affiliation to fill the following position:

POSITION:	One (1) Instructor I
ITEM NOs.:	BTSUB-INST1-19-2001
SALARY GRADE:	12
MONTHLY SALARY:	P 29,165.00 plus P2,000.00 PERA
STATUS:	Permanent
PLACE OF ASSIGNMENT:	Batangas State University ARASOF-Nasugbu (Laboratory School)

QUALIFICATION STANDARD:

EDUCATION:	Bachelor of Elementary Education with Relevant Master's Degree
TRAINING:	None Required
EXPERIENCE:	Two (2) years of relevant experience
ELIGIBILITY:	RA 1080 (Licensed Professional Teacher)

Qualified applicants may submit the following documents:

1. **Signed** Application Letter addressed to the Chancellor in the ff format (*kindly indicate the position and office you're applying*):

Prof. ENRICO M. DALANGIN, Ph.D.

Chancellor

BatStateU ARASOF- Nasugbu

Thru: **Ms. AIMEE ROXANNE U. PERCANO, MBA**

Head, Human Resource Management Office

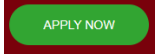
BatStateU ARASOF-Nasugbu

2. Fully **accomplished Personal Data Sheet (PDS) and Work Experience Sheet** with recent passport- sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. **Performance rating** in the last rating period (if applicable);
4. Original copy of Authenticated **Certificate of Eligibility/Rating/License** (if any);
5. Original copy of Authenticated **Transcript of Records and Diploma**;

6. Photocopy of other credentials:

- **Certificate of Employment (COE)** if previously employed; and
- **Relevant Certificate of Trainings/Seminars Attended** within the last five (5) years.

Submission of the application documents may be done thru any of the following:

1. HRMO ARASOF-Nasugbu – located at the back of the Joson Gymnasium, BatStateU ARASOF-Nasugbu Campus.
2. https://emc2.batstate-u.edu.ph/hr/publcs/job_view/2774 then click the  button.
3. recruitment.nasugbu@g.batstate-u.edu.ph with the subject: **ATTN: Application for Instructor I at Laboratory School.**

Submission of application documents is from **August 13, 2024** to **August 23, 2024**.

NOTE: INCOMPLETE DOCUMENTS SHALL NOT BE PROCESSED.

The above position is for immediate hiring. Terms and conditions of employment will be discussed during interview. For additional information, you may call (043) 416 0350 local 402 or (0919) 079 0673.