

# Republic of the Philippines BATANGAS STATE UNIVERSITY The National Engineering University

## Alangilan Campus

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### Human Resource Management Office

Batangas State University is seeking applications from competent candidates, regardlessof color, religion, sex, gender identity or expression, ethnicity, age, physical conditions and anyother characteristic protected by law to fill the following positions:

Position	Dept. / College	Qualifications
One (1) Business Administration Part Time Lecturer for Transportation Engineering (Maximum of <b>3 hours</b> teaching load per week)	DCE / College of Engineering / BatStateU Alangilan	Education: (1) BSBA major in Management or Business Economics (2) Preferably Master's degree holder Experience: Preferably with Academic / Industry Experience Competencies: (1) Transportation Engineering Economics and Finance

\*Must be willing to teach in face-to-face setting

\* Minimum salary rate is P198.85/ hour (subject to change per evaluation results of documents)

Qualified and interested applicants may send their application from July 12-22, 2024 thru the following mode:

- Hard copy of complete documents: HRMO Alangilan located at 3<sup>rd</sup> floor, Student Services Center, BatStateU Alangilan Campus
- https://emc2.batstate-u.edu.ph/hr/publcs/job\_view/2614 then click button
- Email: <u>recruitmentandhiring.alangilan@g.batstate-u.edu.ph</u> with the subject:
  Re: Application for Business Administration Part Time Lecturer (COE BatStateU Alangilan)

Below are the following **application requirements**:

1. Application Letter with applicant's signature addressed to:

#### Dr. TIRSO A. RONQUILLO

University President

#### Thru: Engr. SUZETTE M. MERCADO

Head, HRMO Alangilan

- 2. Fully accomplished Personal Data Sheet (CS Form No. 212, Revised 2017), with recent passport-sized picture which can be downloaded at CSC website (www.csc.gov.ph);
- 3. Updated resume;
- 4. Performance rating in the last two (2) rating periods (if applicable);
- 5. Photocopy of Transcript of Records and Diploma;
- 6. Photocopy of Certificates of Eligibility/Ratings/License (ex: PRC ID, NCII, etc);
- 7. Photocopy of **Certificates of Employment**;
- 8. Photocopy of **Certificates of Relevant Seminars and Training** attended after graduation (for webinars, please attach as well your proof of registration or the screenshots of the emailed certificates, for verification purposes).

#### NOTE: INCOMPLETE DOCUEMNTS SHALL NOT BE PROCESSED. FOR STRICT COMPLIANCE.

The above position is for First Semester, AY 2024-2025. Terms and condition of employment will be discussed during the interview. For additional information you may also call (043) 425-0139 local 2104-2105 or 0936-933-9835.